



33/311 Spencer Street,
Docklands VIC 3008

Phone: 0427 188 402

Email: contact@policeveteransvic.org.au

Risk Management Policy Version 1.1



1. Overview

Police Veterans Victoria recognises that the organisation is exposed to certain risks due to the nature of its activities and the environment in which it operates. The key to Police Veterans Victoria success is the effective management of risk to ensure its organisational objectives are achieved. Risks arise due to the organisation's operational undertakings and from external sources. Risks occur in numerous ways and have the potential to impact financial performance, reputation, health and safety, community and the overall performance of the organisation.

There are four appendices to this Policy:

- A; Risk appetite statement
- B: Risk identification
- C: Risk register
- D: Risk maturity model

2. Policy

To fully understand such risks, has established a Risk Management Policy which provides the framework for how risk will be managed within the organisation.

The Risk Management Policy is based on the Australian Standard, AS/NZS ISO 31000:2009 Risk management Principles and guidelines, and forms part of the governance framework of the organisation. It also integrates with the strategic planning process. The Policy addresses both strategic and operational risks. We will use our skills and expertise to identify risks across the organisation.

Police Veterans Victoria will also identify operational controls in place which manage risk. We will assess the size or degree of risk by taking into consideration the potential impact to our operations. Risks will be ranked in a common and consistent manner and a Risk Register will be maintained containing material risks to the organisation. Risk treatment actions and plans will be developed for risks which are unacceptable to the organisation. Risks, and the effectiveness of the risk management system will be monitored on a regular basis and we will communicate and consult with relevant stakeholders on our approach to managing risk.

3. Risk tolerance

Our tolerance for adverse risks will be used to determine which risks are treated through the development of risk treatment actions to manage risks to an acceptable level. During this process we will consider additional control measures to manage the risks to acceptable levels.

Our tolerance is set out in our risk appetite statement which reflects our risk management philosophy and sets out a vision on how risks are to be viewed. Our risk appetite provides the basis for setting acceptable levels of risk tolerance and thresholds and contributes to the identification and implementation of mitigation actions.

The Police Veterans Victoria Board has responsibility for the organisation, the security and safety of its employees and volunteers, for the setting and implementation of strategic goals and for the managing of risk associated with its activities. Police Veterans Victoria has many stakeholders including its members, beneficiaries, Victoria Police and The Police Association Victoria,

The risks arising from delivering Police Veterans Victoria mission in a volatile, uncertain, complex and ambiguous environment can be significant but also present opportunity for continuous improvement.

Learning from experience and continually improving processes, depending on results from year to year, Police Veterans Victoria may choose to increase or decrease its risk appetite in favour of higher or lower risk activities.

Police Veterans Victoria has identified 12 risk categories which are set out in Appendix A. These are subject to annual review and can be amended at any point, subj to approval by the Board.

4. Risk Impact Analysis

The definitions in the table below sets out how we measure identified risks. Police Veterans Victoria has identified 8 key risks which are set out in Appendix B.

Magnitude of impact	Impact definition
High	Occurrence of the risk; (1) may result in human death or serious injury; (2) may result in the loss of major Police Veterans Victoria tangible assets, resources or sensitive data; or (3) may significantly harm or impede the Police Veterans Victoria mission, reputation or interest
Moderate	Occurrence of the risk: (1) may result in human injury; (2) may result in the costly loss of Police Veterans Victoria tangible assets or resources; or (3) may violate, harm or impeded the Police Veterans Victoria mission, reputation or interest
Low	Occurrence of the risk: (1) may result in the loss of some assets or resources, (2) or may noticeably affect the Police Veterans Victoria mission, reputation or interest

5. Integration with governance and strategic planning

The Risk Management Policy forms part of the governance framework and integrates with the strategic planning process. The Policy addresses both strategic and operational risks and the requirement of the organisation to operate in its regulatory environment.

6. Accountability

Ownership of risks and risk treatment actions will be assigned to relevant roles within the organisation. Police Veterans Victoria has incorporated risk management accountability in executive, management and supervisory roles which are required to report on risks and risk treatment actions.

7. Risk Management oversight

Police Veterans Victoria Finance & Risk Committee will oversee the Risk Management Policy and the organisation's exposure to risk. Oversight of the effectiveness of our risk management processes and activities will provide assurance to the Board and stakeholders and will support our commitment to continuous organisational improvement.

8. Reporting, monitoring and review

Police Veterans Victoria will monitor risks and treatment actions on an ongoing basis. Performance of the risk management system and outstanding risk treatment actions will be reported to the Audit and Risk Committee (or Board if the organisation does not have an Audit and Risk Committee) on a regular basis. Formal reviews of both the risk management system and the Risk Register will take place on an annual basis and the Board will assess the effectiveness of the Risk Management Policy annually.

9. Communication and consultation

Police Veterans Victoria will communicate and consult with its stakeholders (internal and external) on its approach to risk management.

Document Owner	David McGowan
Document Author	David McGowan
Approver	PVV Board
Approval Date	20 January 2021
Last Review Date	20 January 2021
Next Review Date	20 January 2023

10. Version Control

Version No	Prepared by	Release Date	Key Changes
1.0	David McGowan	4 November 2020	Initial document
1.1	Jim Hilliard	28 June 2022	Rebranding only